**INSTITUT DU DÉVELOPPEMENT
ET DES RESSOURCES
EN INFORMATIQUE SCIENTIFIQUE**

User login creation form (FCCU)

Important: To prevent possible transcription errors, this form must be typewritten.
Complete, print out and sign this form before sending it, according to the instructions found at: www.idris.fr/eng/forms/index-forms.html.

User commitment

Mr ☐ Ms ☐

Last name (surname): :…………………………………… First name (forename): …………………………………………..

Nationality: ....…… Second nationality (if applicable): ....……………….…………

Laboratory unit number (if CNRS) or acronym: ……………………………………………………………………………

Name and address of laboratory: ……………………………………………………………………………………………

………

………

The organisation to which your laboratory is administratively attached: …………………………………..………......

User status: ☐ Permanent (researcher, engineer, etc.)

☐ Temporary (doctoral student, fixed-term contract, etc.) Contract end-date (dd/mm/yyyy)…………………..…

Telephone number: ....…..

Professional e-mail address (at laboratory): ....

IP connection address(es) and computer name(s) :

IP address	Name of machine	IP address	Name of machine

If you wish to authorise data outflow to an institutional service (Git, iRODS, …), please complete the following table :

IP address	Name of machine	Type of service	Port number

Please choose 8 alphanumeric characters **(numbers and letters only)** which will make up the second part of your initial access code. (The first part will be sent to you by e-mail during the opening of your account.)

Concerned machine: **Poincaré**

IDRIS - rue John von Neumann - Bâtiment 506 - BP 167 - 91403 ORSAY CEDEX
Secrétariat : +33 (0)1 69 35 85 05 – Fax : +33 (0)1 69 85 37 75

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I hereby certify that my use of the Poincaré machine will be uniquely for the purpose of scientific research projects which have been declared to IDRIS and in which I am participating. I also certify that I have completely read and will be compliant with all the conditions specified in "The CNRS Charter of Information Technology and Internet Services" found at www.idris.fr/eng/forms/index-forms.html.

I, the undersigned, commit myself to protecting my logins and their associated passwords which were transmitted to me personally and which can neither be transferred nor shared and to inform IDRIS of any possible unauthorised use of them.

I also accept the possibility that the data produced with my login on Poincaré could be transferred to another login of the project, or could be deleted, at the request of my project manager or laboratory director.

- The opening of an account on Poincaré implies that the user accepts receiving electronic mail from IDRIS. These e-mails come strictly from the IDRIS management (to the info-l list) or from the communications team ("Flash Info" from IDRIS). Only the closure of this account will disable these types of communications.

The security manager of the user's laboratory

Title (Mr, Ms, Dr), last and first names of the Security Manager: ……………………………………….………………………….

Telephone: ……...

Professional e-mail (at laboratory): ....

Commitment of the user's laboratory director

I, the undersigned (PRINT NAME): ....
director of the above-named laboratory, certify that
Mr ☐   Ms ☐
(Last name, first name)…... ....
is a member of my laboratory and certify that the administrative information on the first page of this document is true and correct. I understand that the logins and associated passwords assigned to this person by IDRIS, within the framework of his/her participation in one or more research projects, are strictly personal and can neither be shared nor communicated to any other member of my laboratory.

The signature of user confirms that the owner of the login has read the terms of use of the login and agrees to comply acknowledges that he voluntarily communicated the personal data necessary for the request of the creation (name, first name, phone number, e-mail, nationality (s), IP address (es)).

Date: ………………………………

Signature of the director: Signature of the security manager:

Signature of the user: Signature of the project manager:

In accordance with Article 38 of the French « Informatique et libertés » law n° 78-17 of 6 January 1978 (amended in August 2004), you have the right of access and correction which you can exercise by connecting to the IDRIS Extranet or by postal mail

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